CHILTON PARISH COUNCIL

Clerk Christine Hargan 4 Northfield Road, Onehouse, Stowmarket, Suffolk IP14 3HF
Telephone 01449 674727 email Clerk@chiltonpcsuffolk.org.uk

Minutes of the Chilton Parish Council Meeting held on 18th May 2026

Present: Councillors (Cllr) Tony Foster, Andrew Armitage, Andy Symons, John Steele and Mark Frost

In attendance: Christine Hargan Clerk. District Councillors (DCllr) Paul Clover and Margaret Maybury and CCllr Philip Faircloth-Mutton were present for part of the meeting

26/501 **Election of Chairman** Cllr Foster proposed Cllr Hart in her absence as previously agreed Seconded by Cllr John Steele. Resolved

26/502 Election of Vice Chairman Cllr Armitage Andy Symons Proposed that Cllr Foster acts for another year seconded by Cllr Symons. Resolved

26/503 Apologies for absence
Cllr Valerie Hart, Alastair Lewin

26/504 **Declarations of interest**
There were none

26/505 **Minutes** of the previous meeting
The Councillors resolved to accept the minutes as an accurate record of the meeting which were signed by the Vice-Chair

26/506 To appoint members to the HR Committee Cllrs Steele and Armitage
Standards Committee Cllrs Foster and Symons

26/507 To appoint a representative to SALC Clerk to ask Cllr Lewin

26/508 To consider the appointment of Heelis and Lodge as internal auditor for 2025/2026 proposed by Cllr Foster seconded by Cllr Symons

26/509 **Public Participation session**
District Councillor Clover's Report
District Cllr Clover's full written report is attached in the appendix. He additionally updated the meeting on the following matters:

- **Cllr Maybury** – general update noted.
- **Local Plan timetable** – A new scoping consultation will run for six weeks across June and July. A further consultation on the draft document is expected in February–March, lasting three months.
- **Recycling centres** – Pink bins have been removed due to issues with lithium batteries. This particularly affects sealed units such as computers and electric toothbrushes.
- **Engagement with senior officers** – Attempts are being made to mediate with Philip Isbell. A request has also been made for a meeting with Mark Russell, but no response has yet been received from either.
- **Recycling service briefing** – Correspondence has been received regarding smaller bins for households that produce limited waste, such as terraced properties. These cases will be reviewed first. Collection days will remain unchanged.
- **Garden waste** – Enquiries have been made about the possibility of shared garden waste bins.
- **CIL and Local Government Reorganisation** – Concerns were raised about the future of CIL funds. As CIL is governed by legal obligations, it must remain protected under S106 and related legal frameworks.
  In the new Western Unitary Area, some councils have not operated CIL, and there is uncertainty about whether funds may be pooled centrally. CIL should continue to mitigate development impacts and support local infrastructure such as village halls and schools.
- **Call for Sites** – Landowners continue to submit sites, which will be sifted for suitability. No decisions are expected until 2028.

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As BDC is also a landlord, its housing stock is now subject to inspection in the same way as private rented properties. Inspections begin in June.
To date, 300 documents have been submitted. Council tenants and housing meetings are being reviewed to ensure compliance. Approximately 20% of homes do not meet minimum rental standards. Housing scrutiny will take place twice yearly.
When asked who the inspectors are, no information was available.

- **Devolution** – Funding should continue as before, although most of BDC will fall within the Western area. St Edmundsbury is not CIL-registered.
  When Chilton Place was built, DCllr Maybury requested 10 affordable homes for Chilton residents but only four were offered. A question was raised about whether, once residents move on, the homes would be made available to local people or become open to general bidding. The latter would happen.
- **Affordable housing allocations** – DCllr Clover explained that all applicants on the housing list are considered. DCllr Maybury noted that the only time she was informed of allocations was when there was a specific need.
  Income thresholds for affordable housing were queried. Cllr Maybury stated they are "quite high" but could not provide figures. It was noted that income requirements for shared ownership can exceed those for a full mortgage.

County Councillor Philip Faircloth-Mutton's Report

Full written report is attached in the appendix. The following verbal updates were provided:

- **School places** – Westfield Heath has confirmed that 210 children must be resident within the catchment. SCC has been asked whether funding has been received to build the school. Cllr Faircloth-Mutton will provide information once available.
- **Stour Valley election results**
- Reform: 41
- Green: 13
- Conservatives: 9
- Labour: 3
- Liberal Democrats: 2
- Independent: 2.

- **New administration** – Reform held a meeting with Michael Hadwin and Philip Faircloth-Mutton as Deputy. Discussions included financial incentives and self-help initiatives, with potential support for signage permissions.
- **Reorganisation challenge** – The administration intends to challenge the reorganisation decision and the process by which it was reached.
  Concerns were raised about inconsistencies in determining the "optimal size" of the new council. Further detail will be provided.
  The Leader and Deputy Leader are part-funded.

26/510 Planning Applications

DC/26/01841 – Chilton Woods Reserved Matters

Application for a two-storey primary school (210 places) and a single-storey pre-school (30 places), including sports pitches, vehicular access, parking, pedestrian/cycle access, landscaping and associated works.

Discussion:

- The original SCC Phase 1 planning application and S106 agreement referenced a 420-place primary school with over £5m allocated. There is no clear explanation for the reduction in size.
  The illustrative masterplan suggests future expansion, but this is not clearly stated.
  It was agreed that the lack of clarity warrants an objection.

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- Concerns were raised regarding funding arrangements for the school, particularly as the land is public and SCC & BDC must ensure transparency.
  Questions were asked about how Phase 2 will be secured and whether a Deed of Variation would be required if Taylor Wimpey is not providing the full funding.
- Query why the Parish Council is concerned about funding, comparing it to a private householder not being asked to prove they can afford to build.
  An alternative view noted that CPC's interest stems from being asked to deliver the village hall, making financial implications relevant.
- A further view was that the Council should focus strictly on the application as submitted and its impact on children.
  A further comment was that CPC's financial concern relates only to the village hall, not the school size.
  The Chair stated that more information is required and the application is too vague, particularly regarding funding.
- Clerk to confirm the maximum extension period for deferral.
  CCllr Faircloth-Mutton to provide further information within two days.

Consider any further planning application received since the agenda was posted
There were none

Planning issues

DC/26/00524 an approval letter was sent out by the planning officer incorrectly stating that the Parish Council had not responded despite the response being listed on the planning portal some weeks prior. Response awaited from BDC

26/511 **Clerk's Report** The following were discussed:
Following publication of the Agenda a quotation was received for renewal of insurance at £569.85 a slight increase from £556.22 last year. It was resolved to agenda an item for approval of expenditure at the next meeting,
See actions in Appendix

26/512 Correspondence see actions in the appendix.

26/513 Finance

a. To consider the Internal Auditor's Report for the year ended 31st March 2026. The following recommendations were addressed Privacy Policy to be published, Data Protection Policy to be published and Accessibility Statement also to be published. Clerk to forward the draft documents to Standards committee and for approval at the next meeting the AGAR for 2023/24 although present in website documents did not appear on the Auditor's website search, this has been replaced and it was agreed that minutes for the March meeting should be published.
b. To approve bank reconciliation and payments account for the year ending 31st March 2026 Resolved to approve
c. To approve Section 1 of the Annual Return for the year ending 31st March 2026 resolved and signed
d. To approve Section2 of the Annual Return for the year ending 31st March 2026 resolved and signed
e. To approve and sign the CIL return for the year ending 31st March 2026 resolved and signed. The financial end of year report was missing a description. Clerk to amend.
f. From the RFO Report authorise payments made since last meeting and to be made and note income received since last meeting. Resolved to pay
g. **To receive a financial report**
   The RFO report was acknowledged and is attached in the appendix

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26/514 Review any issues raised on **Footpaths** and other CPC owned **assets**

- Clerk to contact TW re noticeboard, following the bank holiday
-
- Clerk to request that LM Groundcare trim the canopy to the Waldingfield Road, footpath as it is causing danger to pedestrians and cyclists and also report to SCC Highways as a near miss. Request that LM also maintain the Noticeboard to Chilton Grove, posts are to be replaced, as they have rotted and all three village notice boards to be revarnished

26/515 Review of **Burial Authority** matters

- Burial, Notification from a former parishioner is donating £500 for upkeep of the churchyard
- Ask LM Groundcare to look again at the latch for the gate as it is not shutting properly and to cut the foliage around the noticeboard. 26/516 **Village Hall update**

26/517 **Neighbourhood Plan (NP)**

Final amends to advertising booklet to be made. Once verified correct Clerk to organise printing of 500 flyers, 10x A1 posters and 2 banners for delivery to Cllr Foster who will organise volunteers to deliver the flyers to residents and assist with posters and banners.
Clerk to ask Cllr Lewin whether he can help.
Clerk to ask Auditor where he acquired maps for Gt Waldingfield NP
Clerk to organise materials for the drop in including a Flip Chart, Post it notes in a variety of shapes display boards/posters and a box of cheap biros and refreshments to include: Decaf, Coffee, tea, mineral water, disposable insulated cups x and biscuits

26/518 **Questions to the Chair**

There were none

26/519 Items for future meetings

Ceremony for airfield memorial, Insurance renewal.

Time date and place of next meeting

7.30pm 15th June 2025 Gt Waldingfield Village Hall.
Meeting closed at 10pm

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Appendix
District Councillor's report

PAUL CLOVER/MARGARET MAYBURY DISTRICT COUNCILLOR'S REPORT FOR CHILTON PARISH COUNCIL MEETING 18TH MAY 2026.

Conservative Group Leader

Councillor Maybury has recently been elected the new Leader for the Conservative Group. As the main opposition party we will continue to hold Babergh Cabinet to account.

Proposed timetable for **new Joint Local Plan**

In terms of the key consultation periods for the Joint Local Plan we have just learnt that the scoping consultation will take place for at least six weeks in June/July 2026. This will be followed by a Consultation on Content and Evidence in Jan/Feb 2027. Finally the Consultation on the proposed Local Plan will take place in Feb/March 2028 with the plan looking to be adopted in April 2029.

Electrical Recycling Bins

As you may be aware following a fire at a recycling centre in Thetford, these bins have now been withdrawn. There has also been a spate of fires in bin lorries caused by lithium batteries and it could well be that this was the cause of the fire in Thetford. Often these batteries are in sealed units, e.g. electric toothbrushes. Therefore we need to be mindful of these devices as a potential fire risk and the authorities will need to look at a safe system for disposal.

Philip Faircloth-Muitton report

Chilton Primary School

An application for the approval of reserved matters has been submitted on behalf of CYP to BMSDC – and has been allocated planning reference DC/26/01841. The first phase of the new school is to be 210-places with the ability to expand up to 420-places when the need arises.

I was also advised:

The Taylor Wimpey development, now known as Westfield Heath, will generate 1,150 new homes which, based on our formula for new school places, is estimated to yield 368 primary age pupils. These homes are being built out over a number of years and there is land on this development allocated for a new 420 place Primary School .

Suffolk County Council (SCC) intends to deliver this new school in two phases, the first phase for 210 places (1 form of entry) with a second phase to deliver the remaining places depending on the housing build out rates and local demographics. We have been monitoring school forecasts to ensure that the school is built when needed and will continue to monitor demand as the housing builds out over time, so the second phase is timed to meet further demand.

The rationale for this two phased approach is to grow the school alongside the housing growth and not to provide too many places too soon. We know that new school's often have an appeal to parents and providing a new school with a large surplus of places can

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negatively impact existing schools in the area. We want to ensure that we don't place any of the existing schools at risk of losing large numbers of pupils to a new school, and in turn create financial and other issues for those schools.

Election Results

The election resulted in a new 70-strong council consisting of the following:

Reform:	41
Green:	13
Conservatives:	9
Labour:	3
Liberal Democrats:	2
Independent:	2.

Stour Valley division, of which Chilton forms part voted:

Reform UK	1,646
Conservatives	957
Green	606
Liberal Democrats	575
Labour	229

There was a 45.47% turnout, which was higher than the county average of 38%.

Administration Formation

The newly elected Reform administration is currently preparing for the County Council AGM on 21 May 2026. The Reform Group has elected Michael Hadwen (Felixstowe Clifflands) as Leader and Philip Faircloth-Mutton (Stour Valley) as Deputy Leader for recommendation to full council at the AGM.

The new Administration also intends to challenge the recent local government reorganisation decision with a judicial review.

Clerk's Report

Additional hours have been worked during March and April on researching and engaging 22 additional hours. Which will be within May payroll. It was agreed to pay.

Minute	Action	Who	complete
	Pay vendors,	Clerk	✓
24/411	Clerk to explore funding for purchase of land.	Clerk	Ongoing
24/709	Enquire about acquisition of the meadow in the most economical way possible. Spoke to Suffolk County Farms who confirmed that it may be possible.	Clerk	✓
December 24	Communicated with Suffolk County Farms. To be discussed at CC meeting re land for memorial, Meadow to be discussed with STC as they expressed and interest in the land in the first place		
January 25	Clerk to contact SC Farms request to be included in discussion with STC re acquisition of meadow	Clerk	

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	Write to Matthew, CC Nadia.Cenci@suffolk.gov.uk cc Philip elected member airfield memorial		✓
25409	Enquire about a meeting with planning team to clarify how planning decisions and the number of conditions are made and to notify the PC awaiting response from Chair regarding meeting dates.	Clerk	ONGOING
25411	To produce first draft of a newsletter Thanks recorded to Parish Clerk for work on the newsletter image of proposed village hall as headline, Clerk to add information on NP and Village Hall following meetings, draft created, feedback awaited	Clerk	ongoing
25412	Report faded road markings and associated signage on B1115 White Horse roundabout to SCC Highways. The council will require the parish council to pay for replacing the lines.	Clerk	✓
25406	Contact CAS insurance re additional cover for financial risk to cover monies for Village Hall. Unfortunately they do not	Clerk	✓
25209	Liaise with ABCT to ensure that any necessary consents with the District Council are in place prior to placing the new memorial Liaise with Mrs Butcher re USAF presence at unveiling ceremony Notify Royal British Legion (via Assington Cllr David Wiles a Standard Bearer) re dates for unveiling ceremony once available. Identify whether work is needed to tree on site Erection of memorial delayed until Spring 2026	Clerk PC	✓
25511	Neighbourhood Plan, identify actions required and undertake	Clerk	✓
25513	Contact CCllr Faircloth-Mutton and request that he sends report before noon on the day of meeting	Clerk	✓
25704	Raise with Taylor Wimpey that they are advertising phase 4 consultation before notifying the parish council.. It was apparently an admin problem and a different parish had been communicated with. The website was corrected.	Clerk	✓
25705	Speak to McDonalds re litter picking. Contact attempted via telephone and email but no response to either. McDonalds already litter pick around the industrial estate and into Waldingfield Road in Sudbury and will extend the litter pick for 100 yards within Chilton village	Clerk	✓
25707	Liaise with insurance company re cover for volunteers. **Post meeting note.** If the volunteers are working for the Parish Council on PC land they will be covered under Employer's Liability, if they are working on public land they will be covered under public liability.	Clerk	
25805	SharePoint Add a folder for Churchyard and add plan and key. Add NP	Clerk	✓
25808	Deal with requests for donations at the January Meeting Request a meeting with Taylor Wimpey to discuss phase 4 of Chilton Woods.	Clerk	✓ ✓ ✓

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	Chair to provide availability		
25905	Consult with Town Legal and then draft a letter to respond to Mr Isbell to state that the Parish is not prepared to bear costs for further varying a Deed to which they are not party. Awaiting draft	Clerk	✓
25905	Draft a letter to the consultants to organise estimates for the Neighbourhood plan and forward to Cllrs for review	MM&PC	
25907	Extend the "no cold calling" zone to include Waldingfield Road to Chilton Corner	Clerk	✓
25910	Organise meeting between Taylor Wimpey and the Village Hall Committee	Chair	✓
251004	Forward quotations to Cllrs for churchyard when received. Awaiting feedback from Chair who felt that additional trees needed attention	Clerk	✓
251006	Request that District Councillors meet with Philip Isbell re funding mechanism for the village hall	Clerk	✓
251006	Seek legal advice re an alternative way forward other than DoV	Chair	✓
251010	Surveys revised proper practices and report back Consultation on proposed Council tax increases	Chair	
251014	Amend budget as per discussion Notify contractors of decision to work with them Check agreement with Sudbury Wardens for notice period	Clerk	✓
251206	Confirm dates for hall bookings in 2026 with GWVH committee Chair requested that May meeting date is changed to different day VH are unable to – fully booked weeknights	Clerk	✓
251207cd	Amend budget as per discussion Notify contractors of decision to work with them Check agreement with Sudbury Wardens for notice period. Contract to run until end of March	Clerk	✓ ✓
251209	Check with Sudbury Wardens that work to flatten rabbit warren has been scheduled – finally completed in late December	Clerk	✓
251210	Complete review of letter to Chief Planning Officer. Awaiting draft from chair.	all	
251211	Notify Plan-et of council decision to appoint and request an action plan. Awaiting, chased 12/1/26	Clerk	✓
251214	Confirm dates for hall booking with GWVH committee	Clerk	✓
26103	Minutes of December meeting to be amended	Clerk/Chair	
26106	Draft letter to BDC Planning, comments to Chair Chair to send letter to BDC Planning by email	All Chair	
26107	a) query payments received form with GWPC Clerk to amend to allow for additional and cancelled meetings b) query totals of costs for Q 2 & 3 with STC, there are some inconsistencies in the dates in each quarter c) Amend budget for 2026/27 Provide details for requested training course d) send Precept Demand to BDC	Clerk Clerk Chair Clerk	

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26110	Retrieve documents from recent burial from Diocese vicar for parish files	Clerk	
	Churchyard rules amended and attached	Clerk	
	Planning issue lane to Winthrop Hall. A local business is using the lane to store vehicles and tyres. It is both an eyesore and causing access issues for the residents. Cllr Lewin requested that it be placed on the agenda for the March meeting in order for action to be requested by Planning Enforcement	AL/Clerk	✓
26206	Clerk to contact Clerks at Sudbury and Long Melford re comments to various Chilton Woods planning applications to discuss their potential responses and to feed back to Cllrs.	clerk	✓
26207	Hedge at the rear of 2 Hall Farm Bungalows, enquire as to whether permission was sought to remove hedge	PC	
26208	Organise temporary Clerk to cover meeting on 16 March Despite best efforts unable to find temp clerk	Clerk	
26211	Publish revised Churchyard Rules	Clerk	✓
26212	Publish IT Policy	Clerk	✓
26212	Update and publish regulations Policies etc	Clerk	✓
26213	Organise "Kick Off" meeting with Plan-et and Cllrs Foster, Frost and Symons held on 3 March notes distributed	Clerk	✓
26214	Consider tasks for a formal programme for the new Contractor within the village, Clerk to check what the existing grass cutting contractor does and report back to enable a Schedule of work to be created contractor cuts churchyard and footpaths 6 times and sprays the drive to churchyard 3 times	All Clerk	 ✓
26214	Contact CCllr Faircloth-Mutton to establish whether it is possible to maintain hedges and the Horse Pond to allow access to Public Footpaths. Awaiting response	Clerk	✓
263	Find venue for the APA/Consultation meeting on 27 April. GWVH booked	Clerk	✓
263	Send additional photos to Plan-et and request to amend wording on the booklet also date and time	Clerk	✓
26312	Contact Taylor Wimpey re new noticeboard on the Chilton Woods site	Clerk	✓
26312	Contact DCllr Clover for advice re noticeboard on Chilton Place	Clerk	✓
26405	Request that TW liaise with PC re planning applications prior to submitting to the DC	Clerk	✓
26405 ii	Land to north of Church Field Road, Application form not uploaded to BDC website due to Data Protection issues. Contact the developer re a meeting. Upload the information re the development to the parish website.	Clerk	
26405 iii	Accuracy and timing of planning grant letters, organise a meeting with BDC planning to discuss planning matters including why the planning officer had claimed that no comments had been received by CPC when they were listed on the website some weeks prior to the decision being made. Query why on this occasion the	PC/Clerk	✓✓

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	works commenced in the days following the grant of application		
26406	Liaise regarding availability for a meeting re Village Hall funding	Chair/PC	
26408	Clerk to query end of year pay with SALC as the deductions differ from the norm. End of year reconciliation on tax.	Clerk	✓
26410	Exclusive rights of burial agree in principle, query length of time involved with St Mary's church to enable clarification on churchyard rules18 years	Clerk	✓
26410	Condition of church building and grounds, Request costings from CCT re the removal of plants from the walls of the tower. Renovation of noticeboards, request Contractor to provide costs. These have not been provided. CCT contractor to repair	Clerk Clerk	✓
26411	Neighbourhood Plan, Chair agreed for advertising to be placed on her land adjacent to Waldingfield Road,		
26508	Notify Auditor of appointment for current year's audit	Clerk	
26513	Documents to PKF Littlejohn, and BDC, laminate Audit documents and provide to Cllr Foster for Noticeboards	Clerk	
26514/5	Clerk to ask LM Ground care to Maintain 3 noticeboards and replace legs on board at Chilton Grove, replace latch on gate at churchyard, trim hedging around the noticeboard and to trim the canopy where necessary along the Waldingfield Road, to allow pedestrians to walk safely	Clerk	✓
26514	Contact Taylor Wimpey regarding noticeboard on Chilton Woods development and also banners on hoarding	Clerk	✓
26515	NP liaise with all parties to agree artwork, organise printing of flyers, banners and posters for delivery to Cllr Foster	Clerk	✓
26515	Organise delivery of flyers and erection of posters and banners, deliver flyers	TF Cllrs	✓
26515	Gain information re maps from Auditor and BDC print copies of maps to A00	Clerk	✓
265	Organise refreshments and printing for the drop in event	Clerk	

Finance report
End of year 2024/25

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Neighbourhood CIL Expenditure Report

Town or Parish Council: Chilton Parish Council
1 April 2025 to 31 March 2026

A	Total CIL income balance carried over from previous year	£16,914.49
B	Total CIL income received in reporting year (receipts received in April and October)	£ 2,289.56
C	Total CIL spent within reporting year (expenditure, net amount if VAT recoverable)	£ 6,578.00
D	Total CIL retained at year end (A+B-C)	£12,626.05

Neighbourhood CIL Expenditure – Details of Spent Funds

Items to which CIL funds have been spent:	(Net amount if VAT recoverable)
Speed indicator devices (SIDs)	£6,578.00
Total spent	£6,578.00

Neighbourhood CIL – Details of Allocated Funds (not yet spent)

Items to which CIL funds have been allocated but not yet spent:	(Net amount if VAT recoverable)
Parking restrictions in Church Field Road, Chilton	£8,000
Total Allocated	£8,000

Has the expenditure report been uploaded onto the Parish's website: (Y/N)

This form needs to be signed by two representatives of the Parish/Town Council (electronic signatures are not acceptable)

Signed: ..... Position: .....

Verified: ..... Position: .....

Please scan and email this form to the following email address

infrastructure@baberghmidsuffolk.gov.uk

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	2024/25		2025 /26	
Receipts				
Precept	27,098.00		32,022.00	
Bank Interest	3,041.47		4,206.72	
Churchyard	489.00		300.00	
Grants	590.00		547.94	
Wayleave	0.00		9.20	
Other / Refunds	547.04		2,289.56	
VAT Repayment	2,035.33		3,595.49	
	123,815.00			
		£157,615.84		£42,970.91
Payments				
Clerk Salary	6,202.49		7,036.51	
Website development and management	228.00		252.00	
Admin Expenses	1,286.88		1,987.54	
Annual Subs	257.64		318.81	
Insurance	396.00		556.22	
Audit	430.00		680.00	
Donations	0.00		0.00	
Chairman's Allowance	0.00		0.00	
Dog & Litter bins	345.00		995.00	
Footpaths	600.00		970.00	
Churchyard / Memorials	472.84		740.00	
Community Wardens	2,588.33		1,977.96	
Clerk & Councillor Training	0.00		0.00	
Projects			0.00	
Neighbourhood Plan	0.00		0.00	
Village hall	9,552.50		7,453.14	
Bank Charges	70.21		73.00	
Election costs	0.00		0.00	
VAT Paid	2,686.73		3,887.55	
CIL	0.00		6,578.00	
		£25,116.62		£33,505.73
Excess of Receipts over Payments	£132,499.22		£9,465.18	
Subtotal				
Add Balance Brought Forward	£52,014.09		£184,513.31	
Balance Carried Forward	£184,513.31		£193,978.49	
Represented by				
Current Account	£1,219.84		£378.30	
Instant Access Account	£69,547.33		£86,390.98	
Village Hall Deposit Account	£113,746.14		£107,209.21	
		£184,513.31		£193,978.49

I have prepared these accounts from the books and records of the Chilton Parish Council and certify that they are a true record of the Parish Council's transactions

Signed: C A Hargan Date: 20 April 2026

Christine Hargan
RFO Chilton Parish Council

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Signed Date

Chilton Parish Council

Bank Reconciliation to Date

	2024-25		2025-26	
	Budget	**To year end**	**Budget**	**YTD**
Balance Brought Forward from year end accounts		52014-09	0.00	184,513.31
Income				
Bank Interest	1,360.00	3,041.47	3,500.00	4,206.72
Churchyard	500.00	489.00	500.00	300.00
Grants	0.00	590.00	15,000.00	547.94
Wayleave	9.20	0.00	9.20	9.20
other / refunds	0.00	547.04	0.00	0.00
VAT Repayment	500.00	2,035.33	1,000.00	3,595.49
CIL	0.00	0.00	0.00	2,289.56
Precept	27,098.00	27,098.00	32,022.00	32,022.00
Village Hall	tbc	123,815.00	1,200,000.00	0.00
Total Income	**£29,467.20**	**157,615.84**	**1,252,031.20**	**£42,970.91**
Expenditure	ures exclude VAT where paid as it is reclaimed, and is shown as VAT p			
Clerks Salary	6,500.00	6,202.49	7,500.00	7,036.51
Website and Email address development	228.00	228.00	250.00	252.00
Admin Expenses	2,000.00	956.88	1,000.00	1,987.54
Councillor and Clerk Training	1,000.00	0.00	1,000.00	**0.00**
Insurance	350.00	396.00	500.00	556.22
Annual Subs	450.00	257.64	237.00	318.81
Audit	450.00	430.00	450.00	680.00
Donations	250.00	0.00	250.00	**0.00**
Chairman's Allowance	200.00	0.00	200.00	0.00
Dog & Litter Bins	875.00	345.00	900.00	995.00
Footpaths	750.00	600.00	600.00	970.00
Churchyard / Memorial	2,000.00	472.84	7,000.00	740.00
Airfield Memorial			2,000.00	0
Community Warden	3,000.00	2,588.33	3,500.00	1,977.96
Neighbourhood Plan	0.00	0.00	15,000.00	**0.00**
VAT Paid	500.00	2,686.73	2,000.00	**3,887.55**
Village Hall	0.00	9,882.50	1,300,000.00	7,453.14
Bank Charges		70.21	70.00	73.00
CIL			8,000.00	6,578.00
election costs	500.00		500.00	0.00
Total Expenditure	**£19,053.00**	**£25,116.62**	**£1,350,957.00**	**£33,505.73**
Totals Income + BF - Expenditure		**132,499.22**	**2,701,914.00**	**£193,978.49**
Unity Trust Current Account	**31-Mar-24**	**£1,219.84**	**31-Mar-26**	**£378.30**
Unity Trust Instant Access Deposit	**31-Mar-24**	**£69,547.63**	**31-Mar-26**	**£86,390.98**
Unity Trust VH Deposit Account	**31-Mar-24**	**£113,746.14**	**31-Mar-26**	**£107,209.21**
Total held in bank accounts		**£184,513.61**	**31-Mar-26**	**£193,978.49**

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Signed Date

Chilton Parish Council

Bank Reconciliation to Date

	2025 - 26		2026 - 27	
	Budget	**To year end**	**Budget**	**YTD**
Balance Brought Forward from year end accounts			0.00	193,978.49
Income				
Bank Interest	3,500.00	4,206.72	4,000.00	0.00
Churchyard	500.00	300.00	500.00	0.00
Grants	15,000.00	547.94	0.00	0.00
Wayleave	9.20	9.20	9.20	0.00
other / refunds	0.00	0.00	0.00	0.00
VAT Repayment	1,000.00	3,595.49	20,000.00	0.00
CIL	0.00	2,289.56	0.00	0.00
Precept	32,022.00	32,022.00	33,478.00	16,739.00
Village Hall	1,200,000.00	0.00	0.00	0.00
Total Income	**£52,031.20**	**42,970.91**	**57,987.20**	**£16,739.00**
Expenditure	ures exclude VAT where paid as it is reclaimed, and is shown as VAT p			
Clerks Salary	7,500.00	7,036.51	4,000.00	558.58
Website and Email address development	250.00	252.00	500.00	0.00
Admin Expenses	1,000.00	1,987.54	0.00	66.00
Councillor and Clerk Training	1,000.00	0.00	9.20	**33.00**
Insurance	500.00	556.22	0.00	0.00
Annual Subs	237.00	318.81	20,000.00	246.51
Audit	450.00	680.00		0.00
Donations	250.00	0.00		**0.00**
Chairman's Allowance	200.00	0.00		0.00
Dog & Litter Bins	900.00	995.00		0.00
Footpaths	600.00	970.00		0.00
Churchyard / Memorial	7,000.00	740.00		0.00
Airfield Memorial	2,000.00	0.00		0
Community Warden	3,500.00	1,977.96		594.37
Neighbourhood Plan	15,000.00	0.00		**412.50**
VAT Paid	2,000.00	3,887.55		**106.90**
Village Hall	1,300,000.00	7,453.14		0.00
Bank Charges	70.00	73.00		7.00
CIL	8,000.00	6,578.00		0.00
election costs	500.00	0.00		0.00
Total Expenditure	**£1,350,957.00**	**£33,505.73**	**£24,509.20**	**£2,024.86**
Totals Income + BF - Expenditure		**9,465.18**	**49,018.40**	**£208,692.63**
Unity Trust Current Account	**31-Mar-26**	**£378.30**	**13-May-26**	**£592.44**
Unity Trust Instant Access Deposit	**31-Mar-26**	**£86,390.98**	**13-May-26**	**£100,890.98**
Unity Trust VH Deposit Account	**31-Mar-26**	**£107,209.21**	**13-May-26**	**£107,209.21**
Total held in bank accounts		**£193,978.49**	**13-May-26**	**£208,692.63**

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Signed Date

Chilton Parish Council	£ 208,692.63
20501466 • Current T1	£ 592.44 Available: £ 592.44
20518666 • Village Hall Instant Access	£ 107,209.21 Available: £ 107,209.21
20501479 • Instant Access	£ 100,890.98 Available: £ 100,890.98

Income
none
Payments to be made
Heelis and Lodge, internal audit £245.00
HMRC £126.47
£432.11 Clerk salary April 2026
£50.00 LM Groundcare, servicing SIDS
Overtime approved

Payments already made
£66 hire of village hall by standing order
£7 Bank charges

g. Confirm Bank signatories - currently Cllrs, Hart, Foster, Symons and Lewin Clerk to confirm with Cllrs Hart and Lewin

h. Consider making a donation to the CCT for removal of the vegetation growing from the church tower deferred

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Signed Date

	2023-24		2024-25	
		To year end	Budget	YTD
Balance Brought Forward from year end accounts				52,014.09
Income				
Bank Interest	0.00	27.17	1,360.00	3,041.47
Churchyard	0.00	0.00	500.00	489.00
Grants	486.00	0.00	0.00	590.00
Wayleave	9.20	9.20	9.20	0.00
other / refunds	0.00	0.00	0.00	547.04
VAT Repayment	500.00	0.00	500.00	2,035.33
Neighbourhood Plan grant funding	5,000.00	0.00	0.00	0.00
CIL	9,235.75	16,914.49	0.00	0.00
Precept	17,170.00	17,170.00	27,098.00	27,098.00
Village Hall	16,950.86	0	tbc	123,815.00
Total Income	**32,400.95**	**34,120.86**	**£29,467.20**	**£157,615.84**
Expenditure	ures exclude VAT where paid as it is reclaimed, and is shown as VAT pa			
Clerks Salary	6,500.00	5,685.88	6,500.00	**6,202.49**
Website and Email address development	1,000.00	997.00	228.00	**228.00**
Admin Expenses	1,610.00	709.55	2,000.00	**1,286.88**
Councillor and Clerk Training	1,000.00	124.00	1,000.00	**0.00**
Insurance	300.00	300.00	350.00	**396.00**
Annual Subs	400.00	212.66	450.00	**257.64**
Audit	300.00	170.00	450.00	**430.00**
Donations	250.00	30.00	250.00	**0.00**
Chairman's Allowance	200.00	0.00	200.00	0.00
Dog & Litter Bins	560.00	396.97	875.00	**345.00**
Footpaths	730.00	600.00	750.00	**600.00**
Churchyard / Memorial	2,000.00	1,613.00	2,000.00	**472.84**
Community Warden	2,300.00	1,725.91	3,000.00	**2,588.33**
Projects	4,000.00	0.00	11,000.00	0.00
Neighbourhood Plan	5,000.00	0.00	0.00	0.00
VAT Paid	0.00	162.35	500.00	**2,686.73**
Village Hall	0.00	135.00	0.00	**9,552.50**
Bank Charges				**70.21**
election costs	500.00	679.24	0.00	**0.00**
Total Expenditure	**50.00**	**£13,541.56**	**£29,553.00**	**£25,116.62**
Totals Income + BF - Expenditure		**£15,851.07**		**£184,513.31**
Unity Trust Current Account	**2024**	**£52,190.09**	**31-Mar-25**	**£1,219.84**
Unity Trust Instant Access Deposit	**2024**	**£0.00**	**31-Mar-25**	**£69,547.33**
	2024	0.00	**31-Mar-25**	**£113,746.14**
Total held in bank accounts				**£184,513.31**

Reserves at year end

	2023 / 2024		2024 / 2025	
	Start of year	End of year	Start of year	End of year
Community Centre/general	6,000.00	6,000.00	6,000.00	6,000.00
Asset Replacement	1,500.00	1,500.00	1,500.00	1,500.00
Churchyard Maintenance	3,300.00	3,300.00	3,300.00	3,300.00
Welcome Pack	0.00	0.00	0.00	0.00
Election Costs	1,250.00	1,250.00	1,250.00	1,250.00
CIL	0.00	157,615.84	16,914.49	16,914.49
S106/Village Hall	0.00	0.00	0.00	114,196.50
Total Earmarked Reserves	**12,050.00**	**169,665.84**	**28,964.49**	**143,160.99**
General Reserves	24,340.00	24,695.37	24,695.37	41,352.32

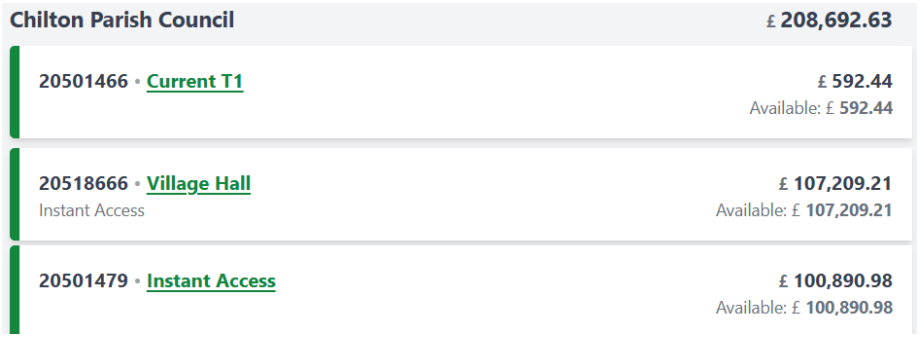
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Signed Date

Chilton Parish Council

Bank Reconciliation to Date

	2025 - 26		2026 - 27	
	Budget	**To year end**	**Budget**	**YTD**
Balance Brought Forward from year end accounts			0.00	193,978.49
Income				
Bank Interest	3,500.00	4,206.72	4,000.00	0.00
Churchyard	500.00	300.00	500.00	0.00
Grants	15,000.00	547.94	0.00	0.00
Wayleave	9.20	9.20	9.20	0.00
other / refunds	0.00	0.00	0.00	0.00
VAT Repayment	1,000.00	3,595.49	20,000.00	0.00
CIL	0.00	2,289.56	0.00	0.00
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Total Income	**£52,031.20**	**42,970.91**	**57,987.20**	**£16,739.00**
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Website and Email address development	250.00	252.00	500.00	0.00
Admin Expenses	1,000.00	1,987.54	0.00	66.00
Councillor and Clerk Training	1,000.00	0.00	9.20	**33.00**
Insurance	500.00	556.22	0.00	0.00
Annual Subs	237.00	318.81	20,000.00	246.51
Audit	450.00	680.00		0.00
Donations	250.00	0.00		**0.00**
Chairman's Allowance	200.00	0.00		0.00
Dog & Litter Bins	900.00	995.00		0.00
Footpaths	600.00	970.00		0.00
Churchyard / Memorial	7,000.00	740.00		0.00
Airfield Memorial	2,000.00	0.00		0
Community Warden	3,500.00	1,977.96		594.37
Neighbourhood Plan	15,000.00	0.00		**412.50**
VAT Paid	2,000.00	3,887.55		**106.90**
Village Hall	1,300,000.00	7,453.14		0.00
Bank Charges	70.00	73.00		7.00
CIL	8,000.00	6,578.00		0.00
election costs	500.00	0.00		0.00
Total Expenditure	**£1,350,957.00**	**£33,505.73**	**£24,509.20**	**£2,024.86**
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