CHILTON PARISH COUNCIL

Clerk Christine Hargan, 4 Northfield Road, Onehouse, Stowmarket, Suffolk IP14 3HF
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Advice of meeting and summons for Councillors to attend Great Waldingfield Village Hall at 7.30pm on Monday 18th May 2026

AGENDA

1 Election of Chairman with prior agreement
2 Election of Vice Chairman
3 **Apologies** for absence
4 Receive **declarations of interests** and request for dispensation from Councillors
5 Agree **Minutes** of Chilton Parish Council (CPC) meeting held on 16th April 2026
6 To appoint members to the **HR** and **Standards committees**
7 To **appoint representative** to the Suffolk Association of Local Councils (SALC)
8 To consider the appointment of Heelis & Lodge as **Internal Auditors** for 2026/27
9 **Public participation session**: 15 minutes for the public, county and district councillors present to make representations and answer questions on matters of interest
10 **Planning**
   a. Planning Applications
      DC/26/01841 Chilton Woods Reserved matters Seeking approval for the construction of a two-storey primary school to provide two forms of entry (210 pupils) and single storey pre-school to provide 30 places together with sports pitches, vehicular access, car parking, pedestrian and cycle access, landscaping and associated development
      DC/26/01953 Chilton Woods Discharge of Conditions Application for DC/22/05231 - Conditions 5 (Landscaping Amendments) and 7 (Garden Separation Fencing)
      DC/26/01735 Planning Application. Construction of micro energy storage project.|Verge At Church Field Road By Waldingfield Road Chilton CO10 2DZ
   b. Consider any further planning application received since the agenda was posted which requires a response before the next scheduled meeting.
   c. **Consider the status of planning matters** previously reviewed by CPC.
11 Agree actions required on the **Clerk's Report**
12 Agree actions required on **Routine Correspondence** received and emails circulated by the Clerk to Councillors since the last scheduled meeting
13 **Finance**
   a. To consider the **Internal Auditor's Report** for the year ended 31st March 2026 and consider his recommendations.
   b. To approve the **Bank Reconciliation** and the **Receipts and Payments Account** for the year ending 31st March 2026
   c. To approve **Section 1 of the Annual Return** for the year ending 31st March 2026
   d. To approve **Section 2 of the Annual Return** for the year ending 31st March 2026
   e. To confirm the CIL return for the year ending 31st March 2026
   f. From the **RFO Report** authorise payments made since last meeting and to be made and note income received since last meeting
   g. To confirm **CPC's Bank signatories**
   h. Consider making a donation to CCT for removal of vegetation growing out of the church tower
14 Review any issues raised on **Footpaths and other CPC owned assets**
15 Review of **Burial Authority** matters
16 **Village Hall update**
17 Neighbourhood plan
18 **Questions to the Chair**
19 Items for future meetings

Date of next scheduled meeting is **Monday 15th June 2026** at Great Waldingfield Village Hall starting at 7.30pm.

Signed *Christine A Hargan* Clerk to Chilton Parish Council Dated: 13th May 2026