CHILTON PARISH COUNCIL

Clerk Christine Hargan 4 Northfield Road, Onehouse, Stowmarket, Suffolk IP14 3HF
Telephone 01449 674727 email clerk@chiltonpcsuffolk.org.uk

Associated Papers for Chilton Parish Council Meeting on 17th February 2025

Agenda item

1 Apologies

2 Declarations of interest

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussion or vote on a resolution. However, if you wish the council to consider your request for dispensation you will need to write to the clerk ahead of the meeting stating your reasons on why you should be given a dispensation, or to raise the item now.

3 **Minutes of the previous meeting**

If any amendments are requested please notify in advance of the meeting.

4 **Public Participation session** – information for the Councillor reports can be found on the following links

Council news - Suffolk County Council News » Babergh Mid Suffolk

5 **Planning**

Update on Planning applications Please note that there are no updates since last month

Application Reference	Address	Description	Babergh DC Comments	Determination Deadline date
DC/24/00387	Keytons Pit Newton Road Chilton Sudbury Suffolk CO10 0PY	Application for a Lawful Development Certificate for an Existing Use or Operation or Activity including those in breach of a planning condition. Town & Country Planning Act 1990 - Existing use of a static caravan as a dwelling	was not lawful	
DC/24/01788	Bryson House Chilton Grove Waldingfield Road Chilton Sudbury Suffolk CO10 0PR	Application under S73a for the Removal or Variation of a Condition following grant of DC/21/05572 dated 03/12/2021 Town and Country Planning Act 1990 (as amended) Erection of 1no. two storey dwelling, ancillary out-building and	Granted with condition re garage being used for domestic purposes and parking only	
DC/24/04740	Units 20A to 22 Addison Road	Application for an extension to provide addiitional floor space and an ancilliary office	Granted	
DC/24/02507	Land At Chilton Priory	Erection of 2 No. single storey dwellings.	Awaiting decision	
DC/24/02812	Land To The North Of	Erection and siting of fibre exchange telecommunications infrastructure (full fibre	Refused	
DC/24/03131	Caravan At Keytons Pit	Lawful Development certificate - use of caravan as a residence	was not lawful	
DC/24/03869	Land At Chilton Corner Chilton	install 1 10m light pole	Granted	

6 Clerk's report

Actions from the previous meetings

Minute	Action	Who	complete
22/90 24/104 25/104	Request further action from Suffolk County Council for improvement of roundabout Churchfield Road, Provide update on plans as they progress Work to complete prior to end February	PFM	ongoing
	Pay vendors,	Clerk	✓
23/209	Agree rewritten Churchyard Rules to clarify choice of design and stone	Clerk	ongoing
23/512 24/204	Clerk to implement Councillor Vacancy procedure following the Parish Council meeting in June. Contact two potential Councillors	Clerk Chair	✓
23/611	Provide photographs and dialogue for website	All	Ongoing

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231116	Village newsletter to inform re the progress of village hall and councillor vacancy awaiting consultation on the Village Hall	Clerk	
24212	CONTACT architects re village hall	Clerk	✓
	Obtain costs from Town Legal so that the funding application for S106 can be lodged,	Clerk	✓
	Lodge S106 Application with BDC – awaiting costs from	Clerk	
243	Birketts for conveyance between TW and CPC	Clerk	✓
	Liaise with Wincer Kievenaar regarding meeting and confer with Cllrs	Clerk	✓
	Obtain estimate for professional charges from WK		
24/410	Lodge S106 Grant application with BDC	Clerk	✓
	Chase BDC for response to grant application		
09/24	Funds now in the bank	Clerk	✓
January 25	Awaiting response from Town Legal prior to arranging meeting with TW&BDC		✓
24213	Research suitable replacement for Parish Computer, possibly a Dell	AS/Clerk	✓
March	Further research undertaken and recommended purchase of an ASUS computer at £645 along with business software. Awaiting further computer issues prior to purchase acknowledged that model and cost may vary slightly	AS	✓
24/406	Apply for grant funding for SIDS Additional funding refused	Clerk	✓
24/409	Monitor repair of gate post and report back		
24/511	Correspond with CCT and Friends re acquisition of	Clerk	✓
24/511	combination padlock for churchyard gates		
	Auditor suggests the purchase of a heavy duty Squire combination padlock	Clerk	✓
24/411	Clerk to explore funding for purchase of land.	Clerk	Ongoing
24/709	Enquire about acquisition of the meadow in the most economical way possible. Spoke to Suffolk County Farms who confirmed that it may be possible.	Clerk	✓
December 24	Communicated with Suffolk County Farms. To be discussed at CC meeting re land for memorial, Meadow to be discussed with STC as they expressed and interest in the land in the first place		
January 25	Clerk to contact SC Farms request to be included in discussion with STC re acquisition of meadow	Clerk	
24/610	Comment on S106 agreement re existence of overhead power cables affecting siting of village hall	Chair	✓
24/705	Liaise with Planning Enforcement regarding We Buy Any Car which has moved onto a different site in the parish. Also to report that the White Horse Pub is placing advertisements on fencing. Clerk notified via email but no response. The advertising has been resolved by the replacement of the fence.	Clerk	✓
December 2024	BDC Enforcement decided that no action necessary		
24/708	Clerk to acquire quotations for replacement of fence posts for gates at the church, quotes requested, Sudbury Wardens and B Hurren awaiting return from holiday. Spoken to three contractors, Mr Hurren said that he would attend, but nothing further, ditto with Sudbury Wardens, Hartleys Landscapes have attended and need further advice regarding the large gate and	Clerk	

	also for the gate to be opened in order to provide quotation and advice.		
24/7010	Draft response to the S106 "grant" letter, Send approved letter to BDC and defer meeting until Wayleave/viability of undergrounding cables has been organised by TW. S106 monies received.TW are unable to apply for undergrounding of the cables until full grant of planning application for phase 3 is in place, they have advised that it is their intention to underground the cables if permitted by National Grid	Chair Clerk	✓
24/1109	Send details of the grant scheme to CCT with a view to developing a lavatory inside the church building	Clerk	✓
25/106	Contact author regarding Chilton book, he wishes to know how many you want and when you wish to collect? Contacted and liaised clarity please of how many boxes of books can be stored by the individual Parish Councillors.	Clerk	ongoing
25/107	Precept demand sent Budget amended and sent to councillors for information Financial Regulations finalised and published		✓ ✓
25114	Clerk to attempt to secure funding during late February, to distribute existing NP and to liaise with Cllrs regarding content and consultant.		

Correspondence

BDC monthly update report from Babergh District Council
Various bulletins and updates including:

- Nationally Significant Infrastructure Projects (NSIPs)
- SALC various including:
- Vacancy bulletins
- Bulletins
- Devolution update

General

- BDC require an update re availability for a meeting to discuss the village hall and also they want the Deed of Variation for S106 agreement. This is being addressed.
- "Chilton - the first three thousand years." David Burnett boxes of books to be collected from the Town Hall in Sudbury. Clarification please as to the number of boxes required.
- Safety of lithium batteries – request to resend letter of support to maintain pressure.
- Correspondence from member of community re moles excavating the churchyard, quotes obtained.
- Offer of additional locality budget

7 Finance Report

A Authorise payments already made

Those agreed at the previous meeting.

Payments to be made

£66.00 hire of Gt Waldingfield Village Hall

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£756.11 Clerk salary and refund of overpaid tax

B Finanical report

8 **Footpaths and assets**

The contractor has increased his estimate to £970 to cut paths and spray the church drive.

Public Footpath Finger Post to the Church has rotted and is propped against the fence. – reported to SCC

Can we purchase litter bins? the dog bins around the parish are being filled with rubbish so there is little room for doggy doo

9 **Burial authority matters**

Vermin in the churchyard.

The Mole Catcher would charge £90 for attending three times to remove the moles and would provide a report on how best to deal with the rabbits, options being, Ferrets, catching in a cage, gassing, or shooting them. He would also happily contract to attend whenever required.

Eastern Counties Pest Control – attended and thought that there were most probably two moles in residence, and would charge £85+vat to remove them, would happily visit the churchyard to monitor rodent activity and deal with £200 + vat per annum,

Rabbits, he said that they would never be totally eradicated, and that rabbit proof fencing would be a waste of money because all it will take is for a gate to be left open and they will be back in residence – he could trap them but would need to do so before the end of February because beyond that the vegetation will grow and make trapping impossible and also they are starting to breed again. If we want him to trap the cost would be £300 + vat that will be for 12 traps checked twice a day for 7 days all would be hidden and not be seen by the general public.

Gates adjustment needed to front gate catch and replacement furniture/catch on the rear gate. Have discussed with Sudbury Wardens and chased them twice, it looks like something that they could attend to easily but their costs have not arrived yet.

10 **Update on the village hall**

Information requested from TW re the reports and drawings has been forwarded to Wincer Kievenaar so that they can progress with the drawings for the hall.

11 **SID/speed reduction update**

. A decision is required as to whether to purchase SIDS or to return the grant funding to BDC costs for two SIDS with emoji happy/angry faces would be £3,290 each with optional data collection for each £379 so total cost would be £7338 – there is sufficient in CIL to cover the purchase cost

12 **Airfield Memorial**

No update

13 **Devolution**

in full here Update from the County Councillor. LGA briefing available online.

14 **Neighbourhood Plan**

To revisit and complete?

Previously used Places 4 People Alternative contractors include:

LUC = Land Use Consultants LUC | Better futures for nature, people and places several adjacent parishes have used them.

Also used are Compass Point some of their consultants have split and now operate independently

Home | rachelleggett

Aecom I believe the site is aecom.com/uk

Plan-et community landscape Planet - Neighbourhood Planning

Used by Newton PC

Several villages did not reference who they used in their plan. Hope that helps.

15 **Land acquisition in the Parish**

Correspondence received from County Farms that they will be recommending the transfer of the land surrounding the air field memorial for a nominal sum at the next council meeting. The meadow land will be discussed with STC to establish availability following which if available it could be offered to the Parish Council

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16. Questions for the chair

Date for Annual Parish Assembly and also change the date for the April meeting current date is Easter Monday.

Recruitment of additional councillor

17. **Items for future meetings**

Time date and place of next meeting, 7.30pm 17th March 2025 7.30pm Great Waldingfield Village Hall.

End of Associated Papers