CHILTON PARISH COUNCIL

Clerk Christine Hargan 4 Northfield Road, Onehouse, Stowmarket, Suffolk IP14 3HF
Telephone 01449 674727 email chiltonparish1@gmail.com

Associated Papers for Chilton Parish Council Meeting on 2nd October 2023

Agenda item 23/91 Apologies

Agenda item 23/92 Declarations of interest

if there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussion or vote on a resolution. However, if you wish the council to consider your request for dispensation you will need to write to the clerk ahead of the meeting stating your reasons on why you should be given a dispensation, or to raise the item now.

23/104 Public Participation session – information for the Councillor reports can be found on the following links
Council news - Suffolk County Council News » Babergh Mid Suffolk

23/105 Planning

Update on Planning applications

Application Reference	Address	Description	Babergh DC Comments	Determination Deadline date
DC/23/01928	8 Milner Road Chilton Industrial	Retention of existing use and inclusion of Class E(g)(iii) (Any Industrial process which can be	Granted	06/07/2023
DC/23/03965	8 Carbonels Chilton Sudbury	Erection of single storey front extension.	Awaiting decision	Wed 18 Oct 2023
DC/23/04112	Thistle House Chilton Grove	Erection of Golf Swing studio/Home office	Awaiting decision	Sat 28 Oct 2023
DC/23/03544	Land At Chilton Airfield And Land	Retrospective change of use of land from mixed commercial uses to include ancillary Sui Generis	Awaiting decision	27/09/2023
DC23/3294	Land At Chilton Industrial Estate	Planning Application. Erection of 2no fibre exchange cabins, 10no air conditioning units, 2no	Granted	

23/106 Clerk's report and correspondence

Actions from the previous meeting

Minute	Action	Who	complete
22/90	**Request further action from Suffolk County Council for improvement of roundabout Churchfield Road, but not roundabout**	**PFM**	**ongoing**
23/514	**Pay vendors**	**Clerk**	✓
23/209	**Agree rewritten Churchyard Rules to clarify choice of design and stone**	**clerk**	**ongoing**
23/512	**Clerk to implement Councillor Vacancy procedure following the Parish Council meeting in June**	**Clerk**	
23/512 **23/66**	**Disruption at the Health Centre liaise with Police.** **Log additional Police report.** **Liaise with Police and NHS regarding barrier at the entrance to health centre**	**TF** **Clerk** **AA**	✓ ✓
23/512	**Draft response to CCllr Faircloth-Mutton regarding the Church Field Road, parking issue**	**Clerk**	✓
23/519 **232/611**	**Parish Council Website. Liaise with Cllr Symons and the company re choice of design and domain.** **Request Email addresses Christian name.surname@** **Provide photographs and dialogue for website**	**Clerk** **Clerk** **All**	✓ ✓ **Ongoing**
23/64	**Email CCllr Faircloth Mutton re Highways grass**	**AL**	✓
23/68	Raise new report email Tim Passmore, spcc@suffolk.police.uk.	**Clerk/AA**	✓

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23/610	**Architect Brief to forward 3rd architect details to Clerk**	**Chair**	✓
23610	**Send architect brief to interested practices**	**Clerk**	✓
23/67	**Apply for grant to restart the Neighbourhood Plan. Applications for NP grants are closed, there have been no funds available in this financial year.**	**Clerk**	**Action not possible**
23/617	**Items for the next meeting** **Clerk contract of employment**	**Clerk**	
23/611	**Memorial Stone**		

Correspondence

BDC monthly update report from Babergh District council
Various bulletins and updates including:

- Training bulletin
- Community led planning/Lighter touch neighbourhood plan
- CIL training session
- Offer of hybrid facility for attending BDC planning meetings
- SALC various including:
- Vacancy bulletins
- Updates

General

- ABCT Offer of a airfield memorial at a location TBA https://www.abct.org.uk/airfield-markers/marker-programme/
- Stone Writers re Two memorials side by side.
- New Sudbury Municipal Cemetery
- Correspondence from Ockham Parish Council re TW development in their parish
- Remittance from BDC for Precept
- Dog bins at Chilton Place, 2x complaints from different people they had been placed by Anderson's and they hadn't notified the Parish Council so emptying was not arranged. All in hand now.
- Notification of next CIL bidding round
- Next Village hall meeting to be early November.

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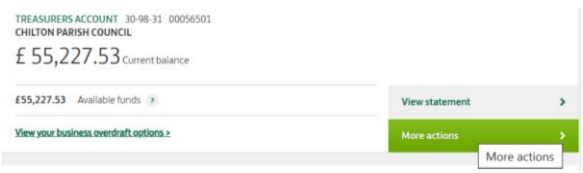
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23/77 **Finance Report**

Chilton Parish Council

Bank Reconciliation to Date

	2022/23		2023-24	
	Budget	**To year end**	**Budget**	**YTD**
Income				
Balance Brought Forward from year end accounts				**29,560.42**
Bank Interest	50.00	0.04	0.00	27.17
Churchyard	0.00	0.00	0.00	0.00
Grants	513.50	966.52	486.00	0.00
Wayleave	9.20	9.20	9.20	9.20
other / refunds	0.00	273.32		0.00
VAT Repayment	500.00	2,246.26	500.00	0.00
Neighbourhood Plan grant funding	4,500.00	0.00	5,000.00	0.00
CIL	0.00		9,235.75	14,968.02
Precept	14,214.00	14,210.00	17,170.00	17,170.00
Village Hall			?	0.00
Total Income	**19,786.70**	**17,705.34**	**£32,400.95**	**£61,734.81**
Expenditure	Figures exclude VAT where paid as it is reclaimed, and is shown as VAT paid			
Clerks Salary	6,000.00	5,111.45	6,500.00	1,925.00
Website and Email address development			1,000.00	1,143.97
Admin Expenses	1,080.00	1,861.35	1,610.00	221.95
Councillor and Clerk Training	800.00	633.00	1,000.00	0.00
Insurance	350.00	300.00	300.00	300.00
Annual Subs	390.00	243.80	400.00	212.66
Audit	300.00	90.00	300.00	170.00
Donations	250.00	158.50	250.00	0.00
Chairman's Allowance	200.00	0.00	200.00	0.00
Dog & Litter Bins	500.00	390.32	560.00	232.65
Footpaths	730.00	600.00	730.00	0.00
Churchyard / Memorial	650.00	3,915.33	2,000.00	1,350.00
Community Warden	2,300.00	2,416.05	2,300.00	795.54
Projects	1,500.00	1,838.60	4,000.00	0.00
Neighbourhood Plan	4,500.00	5,627.40	5,000.00	0.00
VAT Paid	500.00	1,349.12	500.00	128.34
Total Expenditure	**£20,050.00**	**£24,534.92**	**£26,650.00**	**£6,480.11**
Totals Income - Expenditure		**£15,851.07**		**£55,254.70**
Lloyds Bank Treasurer's Account	**31 March 2023**	**£29,626.42**	**20 September 2023**	**£55,227.53**
Lloyds Bank Savings Account	**31 March 2023**	**£29.11**	**20 September 2023**	**£27.17**
Total held in bank accounts				**£55,254.70**



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Difference in reconciliation = Cheque outstanding for Heelis and Lodge audit services

Income

Authorise payments already made

None

Payments to be made

£66 hire of Gt Waldingfield Village Hall
£57.50 Hire of Bowls Club for 14 August meeting
£737.50 Clerk Salary 10 July – 22 September
£135 Babergh District Council repay election charges
£60 SALC training Procurement, Parkinson Partnership
£30 SALC training Procurement, Parkinson Partnership
One Suffolk request for payment renewal of website. I suggest contacting them to say it is no longer required
£25 Expenses Claim Cllr Foster

23/109 **Burial authority matters**
Requests for memorial Stones for Hamand and Shapley
.

23/1010 Clerk contract of employment – draft attached to covering email
23/1011 Airfields of Britain Conservation Trust offer of an airfield memorial please follow link for details Airfield marker programme . Response required to schedule for a presentation/dedication prior to December this year.
23/1013
23/1014

End of Associated Papers